CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT

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**MINUTES**

Of a Policy Committee Meeting of the California Valley Community Services District

13080 Soda Lake Rd, California Valley, CA 93543

Held on Wednesday June 22, 2022 @ 9:30 am

**DIRECTOR STAFF**

Piper Wilson- Chair Karina Sanchez, General Manager

Ruth Legaspi -Co/ Chair

Chair Wilson revises agenda to add item 14- DISCUSSION AND MOTION ON REVISING POLICY 8035-UNIFORMS

1.) CALL TO ORDER- 9:41 am

2.) ROLL CALL- all present

3.) DISCUSSION AND MOTION ON REVISING CHAPTER 5000- FACILITIES DEVELOPMENT, OF THE POLICY BOOK- Tabled to next meeting.

4.) DISCUSSION AND MOTION ON ADDING *2100 ADMINISTRATION* CHAPTER AND POLICIES TO THE POLICY BOOK- Tabled to next meeting.

*RESERVE POLICY*

5.) DISCUSSION AND MOTION ON REVISING POLICY 8030- COMPENSATION- After review and discussion, GM is to submit new policy to the July 5, 2022, board meeting for adoption.

6.) DISCUSSION AND MOTION ON CONSOLIDATING POLICY 8040 VEHICLE COST REIMBURSEMENT, POLICY 8041- CELL PHONE REIMBURSMENT, AND POLICY 11005- BUSINESS TRAVEL AND REIMBURSEMENT INTO NEW POLICY 8055- REIMBURSEMENT- After review and discussion, GM is to submit new policy to the July 5, 2022, board meeting for adoption.

7.) DISCUSSION AND MOTION ON NEW TUITION REIMBURSEMENT POLICY- After review and discussion, GM is to submit new policy to the July 5, 2022, board meeting for adoption.

8.) DISCUSSION AND MOTION ON CREATING A POLICY COVERING NEW BROWN ACT DEFINITIONS AND GUIDELINES FOR MEETINGS DONE VIA “ZOOM” OR OVER INTERNET. HI-BIRD MEETING POLICY- Tabled to next meeting.

9.) DISCUSSION AND MOTION ON CREATING AND/ OR REVISING GENERALS MANAGERS JOB PERFORMANCE EVALUATIONS- Tabled to next meeting.

10.) DISCUSSION AND MOTION ON CREATING A POLICY COVERING SAN LUIS OBISPO BOARD OF SUPERVISORS MEETINGS/AGENDA ITEMS AND HOW WE PLAN TO KEEP UP WITH CURRENT MATTERS OF IMPORTANCE/RELEVANT TO OUR DISTRICT- Tabled to next meeting.

11.) DISCUSSION AND MOTION ON CREATING A POLICY REGARDING THE PROCESS AND RECORD KEEPING OF DIESEL AND OIL TANKS, AND ANY OTHER HAZARDOUS WASTE (INVENTORY CHECKLIST)-Tabled to next meeting.

12.) DISCUSSION AND MOTION ON IT POLICY COVERING SECURITY AND RECORD KEEPING PLUS STORAGE ISSUES OF DATA AND INFORMATION-Tabled to next meeting.

13.) DISCUSSION AND MOTION ON TUITION RESOLUTION- After review and discussion, GM is to submit Resolution to the July 5, 2022, board meeting.

14.) DISCUSSION AND MOTION ON REVISING POLICY 8035-UNIFORMS- after review and discussion, GM is to submit new policy to the July 5, 2022, board meeting.

Adjourned: 11:55 AM

Next Meeting: To be announced

Posted: Wednesday June 22, 2022

American with Disabilities Act

If you need a disability-related modification or accommodation to participate in this meeting, please contact (General Manager) at (805)-475-2211. Requests must be submitted one full business day before the meeting.