



**CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT**

**HCR 69 BOX 3094 CALIFORNIA VALLEY, CA 93453  
13080 SODA LAKE RD, CALIFORNIA VALLEY, CA 93453  
PH: (805) 475-2211 FAX: (805) 475-2758  
gm@californiavalley.org**

**POLICY COMMITTEE MEETING MINUTES**

For a Policy Committee Meeting of the California Valley Community Services District  
13080 Soda Lake Road, California Valley, CA 93453

To be held on TUESDAY May 26<sup>th</sup> 2026 @ 10:00AM

**DIRECTOR**

Ruth Legaspi - Chair  
Piper Wilson - Co-Chair

**Staff**

Humberto Renteria  
General Manager

- 1.) CALL TO ORDER – 10:06AM
- 2.) ROLL CALL – ALL PRESENT
- 3.) DISCUSSION AND MOTION ON REVIEW AND UPDATE OF POLICY AND PROCEDURE BOOK.- Reviewed Section #2100: edited Policy #2150 “Accounts Payable”, edited #2155 “Payroll,” edited #2160 “Budget Preparation,” edited #2163 “Reserve Account Policy,” Policy #2165 “Records Retention” changed to #2420 and moved to Section 2400 and added current legal writing. Policy #2180 “Internal Controls” was edited. Policy #3011 “Teleconferencing” added new SB707, Policy #3025 “Members of the Board of Directors” edited. Policy #3030 “Committees of the Board of Directors” removed Parks & Recreation Committee and Emergency Preparedness Committees. Policy # 3035 “Basis of Authority” was removed as it is a duplicate of policy #1020. Will continue to work on updating Policy and Procedure Book in upcoming Policy Committee Meetings.

Adjourned: 4:23PM  
Next Meeting: TBA

---

Ruth Legaspi  
CVCS Board President

---

Humberto Renteria  
CVCS General Manager

Posted: Wednesday May 27<sup>th</sup> , 2026

**Americans with Disabilities Act**

If you need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (805)-475-2211. Requests must be submitted one full business day before the meeting.