**CALIFORNIA VALLEY COMMUNITY SERVICE DISTRICT**

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**MINUTES**

Regular Meeting of the Board of Directors of California Valley

Held on

TUESDAY, MAY 4, 2021 @7:30 PM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI, PRESIDENT GENERAL MANAGER

NANCY GLOWSKI, VICE PRESIDENT KARINA SANCHEZ

STEPHEN MCVICAR, DIRECTOR

ROBERTA PETERSEN, DIRECTOR

PIPER WILSON, DIRECTOR

NOTE**:** ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.

ALL persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a board appearance request form.

**1. CALL TO ORDER** 7:34 PM

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** Director Petersen- here, Director Wilson- here, Director McVicar- here, Vice President Glowski- here, President Legaspi- here.

**4. PUBLIC AGENCY REPORTS/UPDATES –** CAL FIRE reports 6 calls for the month of April. 4 medical calls, 1 vehicle fire, 1 public assist. They state that fire season in here and people should be mowing before 10 AM. Sheriff McKenny reports some vandalism going on in the valley along with some mailbox thieves, and vehicle thefts. He also reports conducting animal checks animals that seem abandoned.

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUR A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE- MINUTE PRESENTATION.

Fred Young- gives a welcoming message to all the new board members.

John Wilson- Reminds the District of the upcoming Swap Meet this Saturday May 8, 2021. (People can find out about what is going on in California Valley on the California Valley Community Group Facebook page).

**6. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

ROUTINE ITEMS:

APPROVAL OF APRIL 6, 2021 MEETING MINUTES

APPROVAL OF APRIL 12, 2021 POLICY MEETING MINUTES

APPROVAL OF APRIL 26, 2021 FINANCE MEETING MINUTES

APPROVAL OF May 3, 2021 FINANCE MEETING MINUTES

APPROVAL OF APRIL 1, 2021 WARRANTS

APPROVAL OF APRIL 15, 2021 WARRANT

APPROVAL OF APRIL 19, 2021 WARRANTS

MAR 16-31 PAYROLL SUMMARY

MAR 16-31 SICK PAY FOR EMPLOYEE MARVIN MARTIN

APR 1-15 PAYROLL SUMMARY

APR 28 VACATION PAY FOR EMPLOYEE MARVIN MARTIN

ACCOUNT BALANCES

GENERAL MANAGERS REPORT- A verbal and written report is given by General Manager Karina Sanchez. She gives an overview of the District’s services, Finances, and Committee Meetings held in the month of April and 3rd of May.

BOARD/COMMITTEE REPORTS – President Legaspi gives verbal reports and submits written reports on the Finance and Policy meetings she attended on April 12. 2021, April 26, 2021, and May 3, 2021. Vice President Glowski gives verbal reports and submits written reports on the Finance meetings she attended April 26, 2021 and May 3, 2021. Director Wilson also gives/submits report on her April 12, 2021 Policy meeting.

 Director Wilson motions to accept Consent Agenda. Director Petersen seconds.

Roll call vote to accept Consent Agenda- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries

**OLD BUSSINESS:**

President Legaspi asks if there is anyone present for the hearings of the SWCD and Road charge Ordinances and Resolutions to protest against them.

Hearing- None.

President Legaspi moves on for discussion and motion of Ordinances and Resolutions.

7. DISCUSSION AND MOTION TO APPROVE ORDINANCE 2021-01 FOR COLLECTION AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2021-2022.

After board discussion President Legaspi motions to approve ORDINANCE 2021-01 FOR COLLECTION AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2021-2022. Director Wilson seconds.

Roll call vote to approve Ordinance 2021-01- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries.

8. DISCUSSION AND MOTION TO APPROVE RESOLUTION 2021-01 FOR COLLECTION AND PLACEMENT OF ALL DELINQUENT SWCD FEES AND CHARGES FOR THE FISCAL YEAR 2021-2022 AND TO BE PLACED ON THE SAN LUIS OBISPO COUNTY PROPERTY TAX ROLL.

After board discussion Vice President Glowski motions to approve RESOLUTION 2021-01 FOR COLLECTION AND PLACEMENT OF ALL DELINQUENT SWCD FEES AND CHARGES FOR THE FISCAL YEAR 2021-2022 AND TO BE PLACED ON THE SAN LUIS OBISPO COUNTY PROPERTY TAX ROLL. President Legaspi seconds.

Roll call vote to accept Resolution 2021-01- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries.

9. DISCUSSION AND MOTION TO APPROVE ROAD MAINTENANCE CHARGE ORDINANCE 2021-02 ROAD FOR FISCAL YEAR 2021-2022.

 After board discussion Vice President Glowski motions to approve ROAD MAINTENANCE CHARGE ORDINANCE 2021-02 ROAD FOR FISCAL YEAR 2021-2022. Director Wilson seconds.

Roll call vote to approve Ordinance 2021-02- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries.

10. DISCUSSION AND MOTION TO APPROVE RESOLUTION 2021-02 ROAD MAINTENANCE CHARGES COLLECTED ON THE SAN LUIS OBISPO COUNTY TAX ROLL PURSUANT TO GOVERNMENT CODE 61115 FOR FISCAL YEAR 2021-2022.

 After board discussion President Legaspi motions to approve RESOLUTION 2021-02 ROAD MAINTENANCE CHARGES COLLECTED ON THE SAN LUIS OBISPO COUNTY TAX ROLL PURSUANT TO GOVERNMENT CODE 61115 FOR FISCAL YEAR 2021-2022. Director Petersen seconds.

Roll call to Approve Resolution 2021-02- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries.

**NEW BUSINESS:**

11. DISCUSSION AND MOTION TO APPROVE POLICY 8055 GUIDANCE ON MITIGATING AND PREVENTING THE SPREAD OF COVID VIRUS IN THE WORKPLACE-

 After board discussion President Legaspi motions to suspend the rules and vote on this item tonight. Vice president Glowski seconds.

Roll call to suspend the rules- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries

Director Wilson motions to approve Policy 8055. Nancy seconds.

Roll call vote to approve Policy 8055- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries.

(Policy to look into creating a “Pandemic” Policy)

12. DISCUSSION AND MOTION TO HAVE TWO BOARD MEMBERS ATTEND A LAFCO MEETING REPRESENTING CALIFONIA VALLEY COMMUNITY SERVICES DISTRICT.

President Legaspi asked the board if she can combine item 14 of the agenda to this Item due to relevance. Board agrees. (Item 14 on the agenda is combined with this item)

After board discussion, President Legaspi motions to suspend the rules and vote on this item tonight. Director Wilson seconds.

Roll call to suspend the rules- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries

14. DISCUSSION AND MOTION ON LAFCO CORRESPONDANCE ABOUT GETTING POWERS-

(This item is combined with Item 12 of this Agenda.)

Director Wilson motions to send 2 board members (Legaspi and Wilson) to attend a LAFCO meeting representing California Valley Community Services District. Roberta seconds.

Roll call vote to send 2 board members to a LAFCO meeting Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries.

13. DISCUSSION AND MOTION TO SEND GENERAL MANAGER AND POSSIBLE BOARD MEMBERS TO SPEACIAL DISTRICTS LEADERSHIP ACADEMY CONFERENCE (S.D.L.A.C.) SEPTEMBER 26-29, 2021 IN SOUTH LAKE TAHOE.

 After board discussion, President Legaspi motions to suspend the rules and vote on this item tonight. Director Petersen seconds.

Roll call vote to suspend the rules- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries

Director Wilson motions to allow General Manager and 3 board members attend the Special Districts Leadership Academy Conference on September 26-29, 2021 in South Lake Tahoe. Vice President Glowski seconds. This is a great opportunity for the new General Manager and Board members to connect with other General Managers and Board members and learn how to work together to run a successful Special District. All 4 members have agreed to carpool and waive travel reimbursement provided by the District, saving the District approximately $1000.00. Interested members also agreed on sharing hotel rooms to eliminate extra costs additional rooms. As far as registration fees for the conference, all individuals will be applying for a grant to cover the entire cost.

Roll call vote to allow the General Manager and 3 board members to attend the Special Districts Leadership Academy Conference on September 26-29, 2021- Director Petersen- yes, Director Wilson- yes, Director McVicar- yes, Vice President Glowski- yes, President Legaspi- yes. Motion carries.

15. DISCUSSION AND MOTION TO ACCEPT RESOLUTION 2021-03 CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT BY- LAWS-

Tabled to next meeting. Legal counsel would like to make some corrections/ additions.

16.) DISCUSSION AND MOTION TO ACCEPT 2021-2022 FICAL YEAR BUDGET-

First reading.

Adjourned: 9:21 PM

Posted: Wednesday May 5, 2021

Next Board Meeting, Tuesday, June 1, 2021 7:30pm

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 Karina Sanchez Ruth Legaspi

 General Manager Board President

American with Disabilities Act

If you need a disability-related modification or accommodation to participate in this meeting, please contact (General Manager) at (805)-475-2211. Requests must be submitted one full business day before the meeting.