**CALIFORNIA VALLEY COMMUNITY SERVICE DISTRICT**

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**MINUTES**

**OF A REGULAR BOARD OF DIRECTORS MEETING**

HELD ON

TUESDAY, FEBRUARY 1, 2022 @10:00 AM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI, PRESIDENT GENERAL MANAGER

PIPER WILSON , VICE PRESIDENT KARINA SANCHEZ

STEPHEN MCVICAR, DIRECTOR

ROBERTA PETERSEN, DIRECTOR

NANCY GLOWSKI, DIRECTOR

NOTE**:** ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.

ALL persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a board appearance request form to submit to the Secretary of the Board prior to discussion of the agenda item. Each individual speaker is limited to a maximum of (3) minutes during the Consent Agenda, Public Hearing, Board Business, and prior to closed session.

**1. CALL TO ORDER-** 10:08 am

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL-** President Legaspi- here, Director Glowski- here, Director McVicar- here, Director Petersen- here, Vice President Wilson- here

**4. PUBLIC AGENCY REPORTS/UPDATES-** Cal Fire reports 4 medical aids and 1 public assist. Deputy Sheriff Mckenney will send in his report via Email.

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUR A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE- MINUTE PRESENTATION.

**6. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

ROUTINE ITEMS:

APPROVAL OF JANUARY 4, 2022, MEETING MINUTES

APPROVAL OF JANUARY 3, 2022, WARRANTS

APPROVAL OF JANUARY 18, 2022, WARRANTS

DECEMBER 16-30 PAYROLL SUMMARY

JANUARY 1-15 PAYROLL SUMMARY

ACCOUNT BALANCES

GENERAL MANAGERS REPORT- GM Sanchez gives her verbal report and submits written report. **Roads-**Road sign maintenance is being continued by our employees as well as major road maintenance. East Belmont Trl graveled road was our main focus this month.

Carrie York has contact CALOES every other week making sure they know we have been waiting for a while now after submitting all paper work. CALOES was to have us on their Meeting Agenda early January to discuss our FEMA Project Worksheet which includes chip seal of Belmont Trl. They already had the meeting but we have not gotten what the outcome was. They usually send decisions via certified mail. **SWCD**- According to Gibbs and California emissions, our truck is good till 2023. Payments for 2022 trash pick up have been coming in. **Finances -**Account balances have been turned in in the consent agenda. **Other-** We have a new employee! Andrew Cristofono! So far he has proven to be a motivated worker that takes great initiative. Directors Annual Form 700s need to be filled out. They are due by April of this year. Anticipated income from taxes coming to us for 2022/2023 80,812.00.

ROAD MAINTENANCE AND ROAD WORK ORDERS

BOARD/COMMITTEE REPORTS- Director Legaspi gives verbal report and submits written report on training she has taken in the last month having to do with prevailing wages, Brown Act, and General Managers Evaluations. She encourages other board members to take advantage of these free CSDA classes available to them.

Public comment- None

Vice president Wilson motions to accept Consent agenda as is, Director Petersen seconds. Roll call vote to accept Consent Agenda as is- President Legaspi- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes. Motion Carries.

**OLD BUSINESS: None**

**NEW BUSINESS:**

7.) DISCUSSION AND MOTION ON 2022 ROAD CHARGE ORDINANCE -AN ORDINANCE OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT TO READOPT AND REPUBLISH THE ROAD MAINTENANCE CHARGE FOR THE FISCAL YEAR 2022-2023- Tabled -The board approves adding hearing dates to the ordinance, recommended by the General Manager. General Manager is to add these dates, send to lawyer, and bring back next month for approval of the Ordinance. After approval of Ordinance, It will be sent to all property owners and used as public notice of hearing dates.

Public Comment- none.

8.) DISCUSSION AND MOTION ON 2022 DELINQUENT TRASH ORDINANCE-AN ORDINANCE OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS ESTABLISHING RULES AND REGULATIONS FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE FOR THE FISCAL YEAR 2022-2023- Tabled- Board approves recommendations of adding hearing dates to the ordinance. GM is to also add “The foregoing Ordinance is here by adopted this \_\_\_\_\_ day of \_\_\_\_\_\_ 2022” and bring back next month for approval of ordinance. General Manager is to add hearing dates, send to lawyer, and bring back next month for approval of the Ordinance. After approval of Ordinance, It will be sent to all property owners and used as public notice of hearing dates.

Public Comment- none.

9.) DISCUSSION AND MOTION ON THE HAZARDOUS MATERIAL CONTAINERS LOCATED AT THE WEST SHOP-Tabled to next meeting. GM is to research what it will take to get these tanks in service condition as well as certified.

Public Comment- none.

10.) DISCUSSION AND MOTION ON SAN LUIS OBISPO COUNTY SUPERVISORS REDISTRICTING CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT INTO DISTRICT 4- After board discussion, the board agrees to send a letter to the County Board of Supervisors and a letter to our supervisor Debbie Arnold after board review of the letter and only if approved by email or in person by majority of the board.

Public comment- Carrie York.

11.) DISCUSSION AND MOTION ON TAKING STEPS TO BE CONSIDERED AND DESIGNATED AS A DISADVANTAGED/ UNDERSERVED COMMUNITY

After board discussion President Legaspi motions to suspend the rules and vote on this item today. Vice President Wilson seconds. Roll call to suspend the rules-- President Legaspi- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes. Motion Carries.

President Legaspi motions to proceed with trying to get California Valley designated as a disadvantaged/ underserved community. Director Petersen seconds.

Public comment- none.

Roll call vote for the District to proceed with trying to get designated as a disadvantaged/ underserved community- President Legaspi- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes. Motion Carries.

12.) DISCUSSION AND MOTION TO APPROVE QUESTIONAIRE THAT WILL HELP THE DISTRICT GATHER INFORMATION ABOUT OUR RESIDENTS AND THEIR NEEDS- After board discussion President Legaspi motions to suspend the rules and vote on this item today. Director Petersen seconds. Roll call vote to suspend the rules and vote on this item today-- President Legaspi- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes. Motion Carries.

President Legaspi motions to send provided questionnaire to all property owners with the ordinance mailer. Director Glowski seconds.

Public Comment- None.

Roll call vote on approving questionnaire to be sent with ordinance mailer-- President Legaspi- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes. Motion Carries.

13.) DISCUSSION AND MOTION ON CONTRACT WITH QUADIENT POSTAGE FUNDING- After board discussion, Vice President Wilson motions to suspend the rules and vote on this item today. Director Glowski seconds. Roll call to suspend the rules and vote on this item today-- President Legaspi- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes. Motion Carries.

Vice President Wilson motions to keep Quadient Postage Funding for another 3 year contract. Director Petersen seconds.

Public comment- none.

Roll call vote on entering another 3-year contract with Quadient Postage funding- - President Legaspi- No, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes. Motion Carries.

Adjourned: 12:14 Pm

Posted: Wednesday February 2, 2022

Next Board Meeting, Tuesday, March 1, 2022, 10:00 AM

**American with Disabilities Act**

If you need a disability-related modification or accommodation to participate in this meeting, please contact (General Manager) at (805)-475-2211. Requests must be submitted one full business day before the meeting.