**CALIFORNIA VALLEY COMMUNITY SERVICE DISTRICT**

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**MINUTES**

Regular Meeting of the Board of Directors of California Valley

Held on

TUESDAY, AUGUST 3, 2021 @7:30 PM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI, PRESIDENT GENERAL MANAGER

NANCY GLOWSKI, VICE PRESIDENT KARINA SANCHEZ

STEPHEN MCVICAR, DIRECTOR

ROBERTA PETERSEN, DIRECTOR

PIPER WILSON, DIRECTOR

NOTE**:** ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.

ALL persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a board appearance request form.

**1. CALL TO ORDER** 7:34 PM

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL-** President Legaspi-here, Vice President Glowski- here, Director McVicar-here, Director Petersen-here, Director Wilson-here,

**4. PUBLIC AGENCY REPORTS/UPDATES-** Deputy McKenny reports for the last two months. He reports some health and welfare checks, disputes, and cannabis abatement calls. Reports a lot of activity off of Big Bend Trl. Cal Fire reports 13 total calls- 9 medical aids, 3 vehicle fires, 1 vegetation fire.

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUR A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE- MINUTE PRESENTATION. – No public comment.

**6. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

ROUTINE ITEMS:

APPROVAL OF JULY 6, 2021, MEETING MINUTES

APPROVAL OF JULY 7, 2021, WARRANTS

APPROVAL OF, JULY 15, 2021, WARRANTS

JUNE 16-31 PAYROLL SUMMARY

JULY 1-15 PAYROLL SUMMARY

ACCOUNT BALANCES

GENERAL MANAGERS REPORT- General Manager gives a verbal report on the District’s activities during the month of July and submits a typed report. Attached to her report was a status update (from Carrie York) of the FEMA project which includes Belmont Trl. Also attached was a flyer informing the community about transportation options that San Luis Obispo County offers. They are encouraged to go to <http://bit.ly/2023RTPsurveys> and answer some surveys that will help bring services to California Valley. The California Valley Community Services District will be taking on The Transparency Challenge. This is a great way to showcase the many ways the District is available and transparent to the constituents and customers we serve.

BOARD/COMMITTEE REPORTS – No reports

Public comment- None

President Legaspi motions to accept Consent Agenda as is. Director Petersen seconds. Roll call Vote to accept Consent Agenda as is- Director Petersen-yes, Director Wilson- yes, Director McVicar- yes, Vice president Glowski- yes, President Legaspi- yes. Motion carries.

**OLD BUSSINESS:**

7.) DISCUSSION AND MOTION ON HAVING THE DISTRICT SEND AN EMPLYEE TO A TRUCK DRIVING SCHOOL, PAY FOR THEIR TRAINING, AND HAVE THE EMPLOYEE RE PAY THE DISTRICT ONCE THEY HAVE COMPLETED THE COURSE. EMPLOYEE WILL ALSO ENTER A CONTRACT AGREEING TO STAY WITH THE DISTRICT FOR A MINIMUM OF SO MANY YEARS.

GM is waiting on a respond from Legal counsel; therefore, this item is tabled to next meeting.

8.) DISCUSSION AND MOTION ON CHANGING TIME OF THE DISTRICT REGULAR MONTHLY MEETINGS.

 Public Comment- None.

 President Legaspi comments that this item has been voted on last month, therefore removes this item.

9.) DISCUSSION AND MOTION ON POLICY 2040- COMMUNITY SERVICE BUILDING USE.

 Public Comment- None

 After board discussion, President Legaspi motions to accept (with corrections to 2040.22) Policy 2040- Community Service Building Use. Director Wilson seconds. Roll call vote to accept Policy 2040- Director Petersen-yes, Director Wilson- yes, Director McVicar- yes, Vice president Glowski- yes, President Legaspi- yes. Motion carries.

**NEW BUSINESS:**

10**.)** DISCUSSION AND MOTION ON ACCEPTING RESOLUTION 2021-05 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT MODIFYING THE REGULAR MONTHLY BOARD MEETING TIME.

 Public Comment- None.

 After board discussion, President Legaspi motions to suspend the rules and vote on this item tonight. Vice President Glowski seconds. Roll call vote to suspend the rules and vote on this item tonight- Director Petersen-yes, Director Wilson- yes, Director McVicar- yes, Vice president Glowski- yes, President Legaspi- yes. Motion carries.

 President Legaspi motions to accept Resolution 2021-05 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT MODIFYING THE REGULAR MONTHLY BOARD MEETING TIME.

Director Wilson seconds. Roll call vote to accept Resolution 2021-05- Director Petersen-yes, Director Wilson- yes, Director McVicar- yes, Vice president Glowski- yes, President Legaspi- yes. Motion carries.

11.) DISCUSSION AND MOTION ON ACCEPTING RESOLUTION 2021-06 A RESOLUTION OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT AUTHORIZING THE ACCEPTANCE OF A REVISED POLICY AND PROCEDURE MANUAL (POLICY 2040- COMMUNITY SERVICE BUILDING USE).

 Public comment- None.

 After board discussion, President Legaspi motions to suspend the rules and vote on this item tonight. Director Wilson seconds. Roll call vote to suspend the rules and vote on this item tonight- Director Petersen-yes, Director Wilson- yes, Director McVicar- yes, Vice president Glowski- yes, President Legaspi- yes. Motion carries.

 President Legaspi motions to accept RESOLUTION 2021-06 A RESOLUTION OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT AUTHORIZING THE ACCEPTANCE OF A REVISED POLICY AND PROCEDURE MANUAL (POLICY 2040- COMMUNITY SERVICE BUILDING USE). Director Wilson seconds. Roll call vote to accept Resolution 2021-06- Director Petersen-yes, Director Wilson- yes, Director McVicar- yes, Vice president Glowski- yes, President Legaspi- yes. Motion carries.

12.) DISCUSSION AND MOTION ON ROAD MAINTENANCE REQUESTS FROM PROPERTY OWNERS WHO DO NOT HAVE A PHYSISCAL ADDRESS.

 Public Comment- None.

After board discussion, it was determined that there are guidelines that property owners need to follow before the District can upgrade them to a Tier 1 road (graveled road). It is in our policy to provide all weather access to every legally (permitted) inhabited residence in the District. Due to policies and procedures being in place, this Item is removed.

Adjourned: 9:01 PM

Posted: Wednesday August 4, 2021

Next Board Meeting, Tuesday, September 7, 2021, 10:00 AM

American with Disabilities Act

If you need a disability-related modification or accommodation to participate in this meeting, please contact (General Manager) at (805)-475-2211. Requests must be submitted one full business day before the meeting.