**CALIFORNIA VALLEY COMMUNITY SERVICE DISTRICT**

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**MINUTES**

**OF A REGULAR BOARD OF DIRECTORS MEETING**

HELD ON

TUESDAY, MAY 3, 2022 @10:00 AM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI, PRESIDENT GENERAL MANAGER

PIPER WILSON, VICE PRESIDENT KARINA SANCHEZ

STEPHEN MCVICAR, DIRECTOR

ROBERTA PETERSEN, DIRECTOR

NANCY GLOWSKI, DIRECTOR

NOTE**:** ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.

ALL persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a board appearance request form to submit to the Secretary of the Board prior to discussion of the agenda item. Each individual speaker is limited to a maximum of (3) minutes during the Consent Agenda, Public Hearing, Board Business, and prior to closed session.

**1. CALL TO ORDER-** 10:05 AM- 10 MINUTE RECESS- CALL BACK TO ORDER- 10:18 AM

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL-** All Present

**4. PUBLIC AGENCY REPORTS/UPDATES-** No public agencies present.

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUR A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE- MINUTE PRESENTATION.

- No public present

**6. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

ROUTINE ITEMS:

APPROVAL OF APRIL 4, 2022, WARRANTS

APPROVAL OF APRIL 5, 2022, MEETING MINUTES

APPROVAL OF APRIL 13, 2022, SPECIAL MEETING MINUTES

APPROVAL OF APRIL 18, 2022, WARRANTS

APPROVAL OF APRIL 21, 2022, FINANCE MEETING MINUTES

APPROVAL OF APRIL 27, 2022, FINANCE MEETING MINUTES

MARCH 16-28 PAYROLL SUMMARY

APRIL 1-15 PAYROLL SUMMARY

ACCOUNT BALANCES

GENERAL MANAGERS REPORT-

**Roads**

Road work orders are on hold due to our grader being in the shop but mowing and Road sign maintenance is still being conducted. The grader will be needing a new Engine. This item is on the agenda for further discussion. Our Districts utility truck transmission has burned out. We have the option of rebuilding, replacing the transmission or replacing the truck with and old or new one. This issue is an agenda item. Our 2020 Freightliner is back from the shop. Back window was replaced, recalls and ABS issues got fixed. In the consent agenda you have seen the estimate on how much CVCSR Road maintenance will be costing them/we will be receiving for Road maintenance (60,700.00).

 **SWCD**

Delinquent bills will be sent out today. As of 5/2/2022 the district has received $14,015.00 in 2022 trash fees. This amount includes credits for those customers that did not have exact change. The amount of fees in delinquent status is $22,465.00. A delinquent bill will be sent to them as a notice before sending them to the county as delinquent. Our trash truck is doing well after receiving it from Gibbs Shop. New quotes for a new complete trash truck are being worked on so that we can compare prices between a cabin chassis by itself (transferring the compactor) and a new complete truck and compactor unit. The grant application for a USDA grant is being completed. Al Correale is the point of contact for the USDA, and he confirmed that we can transfer the compactor to another truck and mentioned that if we make more than 5,000 when we sell the old truck, a percentage will go back to the USDA.

**Finances**

Account balances have been turned in in the consent agenda. As well with the 2022-23 draft budget. It is recommended that all board members review the budget as we will have to adopt it soon.

**Meetings**

The Finance Committee had two long meetings to work on the FYE 2022-23 budget. One was on 4/21/22 and the second one was 4/27/22. The committee has realized that all three accounts (General, Roads, SWCD) are leading to negative money amounts. There are a couple amounts that we added to this Budget for things that are needed such as roofing for the board meeting room, bathroom renovations, education/ training costs, and a couple of others. As we all know prices for everything has gone up, so we tried adjusting it accordingly.

ROAD MAINTENANCE AND ROAD WORK ORDERS

CALIFORNIA VALLEY SOLAR RANCH ROAD MAINTENANCE REQUEST

BOARD/COMMITTEE REPORTS- President Legaspi gives oral report and submits written report on the three finance committees she attended along with general manager Sanchez and Vice President Wilson. Vice president Wilson gives oral report and will turn her written report as soon as possible.

No public comment.

After board discussion, President Legaspi motions to accept consent agenda as is. Vice president Wilson seconds that motion. Roll call vote to accept consent agenda as is- director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

**OLD BUSINESS:**

7.) DISCUSSION AND MOTION ON ADOPTION OF ORDINANCE 2022-02 ROAD CHARGE ORDINANCE -AN ORDINANCE OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT TO READOPT AND REPUBLISH THE ROAD MAINTENANCE CHARGE FOR THE FISCAL YEAR 2022-2023.

This is the second hearing of the ordinance 2022-02.

No public comment.

After board discussion, President Legaspi motions to adopt Ordinance 2022-02 Road Charge Ordinance. Director Petersen seconds. Roll call vote to Adopt Ordinance no 2022-02- director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

8.) DISCUSSION AND MOTION ON ADOPTION OF ORDINANCE 2022-01 DELINQUENT TRASH ORDINANCE-AN ORDINANCE OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS ESTABLISHING RULES AND REGULATIONS FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE FOR THE FISCAL YEAR 2022-2023

This is the second hearing of ordinance 2022-01.

No public comment.

After board discussion, President Legaspi motions to adopt Ordinance 2022-01 Delinquent Trash Ordinance with corrections. Vice President Wilson seconds. Roll call vote to Adopt Ordinance no 2022-02- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

9.) DISCUSSION AND MOTION ON THE HAZARDOUS MATERIAL CONTAINERS LOCATED AT THE WEST SHOP-

No public comment.

This item is tabled. Gm to ask Coopers Petroleum to convert extra diesel container into regular gasoline if container passes inspection. If this is possible, GM is the only one to have the key to the lock of the container.

10.) DISCUSSION AND MOTION ON SENDING IN NOMINATIONS FOR SEAT B ON THE CSDA BOARD OF DIRECTORS FOR THE 2023-2025 TERM-

No public comment.

After board discussion the board has agreed to remove this item due to the fact that only one nomination was submitted for Seat B -Central coast region.

11.) DISCUSSION AND MOTION ON RESOLUTION 2022-02- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT ELECTING TO HAVE 2022-2023 FISCAL YEAR ROAD MAINTENANCE CHARGES COLLECTED ON THE SAN LUIS OBISPO COUNTY TAX ROLL PURSUANT TO GOVERNMENT CODE 61115 CH2 FINANCE (61100-61126.5)

No public comment.

After board discussion, President Legaspi motions to accept resolution 2022-02 to have 2022-2023 fiscal year road maintenance charges collected on the San Luis Obispo County Tax Roll. Vice President Wilson seconds. Roll call vote to accept resolution 2022-02 to have 2022-2023 fiscal year road maintenance charges collected on the San Luis Obispo County Tax Roll- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

12.) DISCUSSION AND MOTION ON RESOLUTION 2022-01- A RESOLUTION BY THE BOARD OF DIRECTORS OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT FOR THE COLLECTION AND PLACEMENT OF ALL DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL FEES AND CHARGES FOR THE 2022-2023 FISCAL YEAR ONTO THE COUNTY PROPERTY TAX ROLL

No public comment.

After board discussion, President Legaspi motions to accept Resolution 2022-01 for the collection and placement of all delinquent solid waste collection and disposal fees and charges for the 2022-2023 fiscal year onto the county property tax roll. Director Glowski seconds. Roll call vote to accept Resolution 2022-01 for the collection and placement of all delinquent solid waste collection and disposal fees and charges for the 2022-2023 fiscal year onto the county property tax roll- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

13.) DISCUSSION AND MOTION ON HAVING A SPRING CLEAN UP DAY FOR CALIFORNIA VALLEY RESIDENTS

No public comment.

This item is tabled. Gm is to send grant application to the county with a “to be announced” date. The district is waiting to hear from both solar plants about donations.

14.) DISCUSSION ONLY ON CALIFORNIA VALLEY GETTING THEIR OWN ZIP CODE.

No public comment.

After board discussion the board agrees to table this item indefinitely until we get more information.

**NEW BUSINESS**

15.) DISCUSSION AND MOTION ON DOT DRUG AND ALCOHOL TESTING PROGRAM.

No public comment.

After board discussion, President Legaspi motions to suspend the rules and vote on this item today. Vice President Wilson seconds. Roll call vote to suspend the rules and vote on this item today- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

President Legaspi motions to have the district register into the DOT alcohol and drug test program and to have GM create policy and bring back to board for approval. Director Glowski seconds. Roll call to have the district register into the DOT alcohol and drug test program and to have GM create policy and bring back to board for approval-- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

16.) DISCUSSION AND MOTION ON DRAFT BUDGET FOR FISCAL YEAR 2022/23

No public comment.

This is the first reading; therefore, this item is tabled.

17.) DISCUSSION AND MOTION ON OPTIONS FOR FIXING OR REPLACING THE DISTRICTS 12H GRADER.

No public comment.

After board discussion, President Legaspi motions to suspend the rules and vote on this item today. Director Petersen seconds. Roll call to suspend the rules and vote on this item today-Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries

President Legaspi motions to have Quinn CAT fix the grader as soon as possible by replacing the engine. Director Glowski seconds. Roll call vote to have Quinn CAT fix the grader as soon as possible- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries

18.) DISCUSSION AND MOTION ON OPTIONS FOR FIXING OR REPLACING THE DISTRICTS UTILITY TRUCK.

No public comment.

After board discussion, President Legaspi motions to suspend the rules and vote on this item today. Vice President Wilson seconds. Roll call to suspend the rules and vote on this item today- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

President Legaspi motions to have the district rebuild the transmission at specialty Gears Transmission Atascadero. Director Petersen Seconds. Roll call to have the district rebuild the transmission at specialty Gears Transmission Atascadero- Director Petersen- yes, Director Glowski- yes, Director McVicar- yes, Vice President Wilson- yes, President Legaspi- yes. Motion carries.

Adjourned: 12:01 pm.

Posted: Thursday April 28, 2022

Next Board Meeting, Tuesday, June 7, 2022, 10:00 AM

**American with Disabilities Act**

If you need a disability-related modification or accommodation to participate in this meeting, please contact (General Manager) at (805)-475-2211. Requests must be submitted one full business day before the meeting.