**CALIFORNIA VALLEY COMMUNITY SERVICE DISTRICT**

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**MINUTES**

**OF A REGULAR BOARD OF DIRECTORS MEETING**

HELD ON

TUESDAY, MARCH 1, 2022 @10:00 AM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI, PRESIDENT GENERAL MANAGER

PIPER WILSON, VICE PRESIDENT KARINA SANCHEZ

STEPHEN MCVICAR, DIRECTOR

ROBERTA PETERSEN, DIRECTOR

NANCY GLOWSKI, DIRECTOR

NOTE**:** ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.

ALL persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a board appearance request form to submit to the Secretary of the Board prior to discussion of the agenda item. Each individual speaker is limited to a maximum of (3) minutes during the Consent Agenda, Public Hearing, Board Business, and prior to closed session.

**1. CALL TO ORDER-** 10:06 AM

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL-** All present

**4. PUBLIC AGENCY REPORTS/UPDATES- Deputy McKenny reported a busy month consisting of twenty calls. Some domestic violence calls, welfare checks, $ 80,000.00 of farm equipment stolen, missing person reports, one body found no identification. On-going investigation with search and rescue team in California Valley. Deputy McKenny Celebrates 10 years working the Valley! Congratulations!**

**Cal Fire was not present, therefore no report from them.**

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUR A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE- MINUTE PRESENTATION.

Ruth Legaspi asks the board if she and other community members can use the Community center for an Easter Event April 9th.

The board has agreed to let the community use the building for the Easter Event.

Dereck Beyler- offers himself as a community volunteer.

**6. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

ROUTINE ITEMS:

APPROVAL OF FEBRUARY 1, 2022, MEETING MINUTES-

APPROVAL OF FEBRUARY 1, 2022, WARRANTS

APPROVAL OF FEBRUARY 16, 2022, WARRANTS

APPROVAL OF FEBRUARY 22, 2022, POLICY MEETING MINUTES- Correct misspelled word.

APPROVAL OF FEBRUARY 23, 2022, WARRANTS

JANUARY 16-30 PAYROLL SUMMARY

FEBRUARY 1-15 PAYROLL SUMMARY

ACCOUNT BALANCES

GENERAL MANAGERS REPORT-GM Sanchez gives oral report and submits written report.

Road work orders are being conducted as well as road sign maintenance. Manuel is training new employee on grader and other equipment. FEMA has responded to our project work sheet (please see attached. Our EROAR form has been submitted as of March 28, 2022. According to the submission of our report we are compliant on our off-road vehicles. The only thing that we have to make sure is that our John Deere does not exceed 200 hrs. a year. Our Districts utility truck transmission has burned out. I am in the process of looking into new/ used transmissions and new trucks. Our 2020 Freightliner is in the shop. It had a couple recalls having to do with emissions and also had an ABS light on that needed to be looked at. In addition, it needed a back window as it had been shattered while hauling gravel. I have met up with CVSP to set up road maintenance.

Our trash truck is in the Santa Maria Gibbs shop. The employees broke down on the 16th of February before leaving California Valley so West Coast Towing had to come out and tow it to Santa Maria. Since then, we have had hire San Miguel Garbage to pick up. Gibbs has not given me an update so we will be using San Miguel again this upcoming trash pick-up. We will most likely cancel March 7 recycle day and continue it back next pick up day which is May 2, 2022. *– the Board wants pick up to happen in April and again in May.*

Account balances have been turned in in the consent agenda.

The policy committee had one meeting on the 22 of March. In that meeting we talked about new policies needed to be in place. Policies like teleconferencing, zoom meetings, SLO County Meeting, and other pending policies.

Form 700’s have been filed. Attached are estimated revenues for year end 21/22 and projected secured growth for 22/23. Also attached is a summary of Bank Of America savings and benefits.

ROAD MAINTENANCE AND ROAD WORK ORDERS- Approved.

BOARD/COMMITTEE REPORTS- Director Legaspi gives and submits a report on the policy meeting she attended with Director Wilson and GM Sanchez. Director Wilson submits a verbal report and will submit written at a later date.

President Legaspi motions to accept Consent Agenda with corrections. Vice President Wilson second. Roll call vote to accept Consent Agenda with correction- President Legaspi- yes, Vice president Wilson- yes, Director McVicar- yes, Director Glowski- yes, Director Petersen- yes. Motion carries.

**OLD BUSINESS:**

7.) DISCUSSION AND MOTION ON 2022 ROAD CHARGE ORDINANCE -AN ORDINANCE OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT TO READOPT AND REPUBLISH THE ROAD MAINTENANCE CHARGE FOR THE FISCAL YEAR 2022-2023- Tabled.

Public Comment- none.

President Legaspi motions to publish Ordinance with changes on the local newspaper and send to all property owners to serve as part of the public notice of hearings. Vice president Wilson seconds. Roll call vote to publish Ordinance with changes on the local newspaper and send to all property owners as part of the public notice for hearings- President Legaspi- yes, Vice president Wilson- yes, Director McVicar- yes, Director Glowski- yes, Director Petersen- yes. Motion carries.

8.) DISCUSSION AND MOTION ON 2022 DELINQUENT TRASH ORDINANCE-AN ORDINANCE OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS ESTABLISHING RULES AND REGULATIONS FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE FOR THE FISCAL YEAR 2022-2023-Tabled.

Public Comment- none

President Legaspi motions to publish Ordinance with changes on the local newspaper and send to all property owners to serve as part of the public notice of hearings. Vice president Wilson seconds. Roll call vote to publish Ordinance with changes on the local newspaper and send to all property owners as part of the public notice for hearings- President Legaspi- yes, Vice president Wilson- yes, Director McVicar- yes, Director Glowski- yes, Director Petersen- yes. Motion carries.

9.) DISCUSSION AND MOTION ON THE HAZARDOUS MATERIAL CONTAINERS LOCATED AT THE WEST SHOP- Tabled.

Public Comment- None.

The board has agreed have the containers inspected to see what our next steps would be. GM to ask SLO Environmental health to clarify on the “management” of these tanks.

**NEW BUSINESS**

10.) DISCUSSION AND MOTION ON SENDING IN NOMINATIONS FOR SEAT B ON THE CSDA BOARD OF DIRECTORS FOR THE 2023-2025 TERM- Tabled.

Public Comment- none.

The Board would like to use the electronic voting system for this item. Gm is to ask CSDA for the instructions on electronic voting and bring back next month with information on the runners up, if possible.

11.) DISCUSSION AND MOTION ON THE LATEST DRAFT OF THE JPA AFTER THE IWMA JANUARY AD HOC COMMITTEE MEETING- After Board discussion, President Legaspi motions to suspend the Rules and vote on this item today, Director Petersen seconds. Roll call vote to suspend the rules- President Legaspi- yes, Vice president Wilson- yes, Director McVicar- yes, Director Glowski- yes, Director Petersen- yes. Motion carries.

Public Comment- None.

Vice President Wilson motions to accept the latest Draft of the JPA. Director Petersen seconds. Roll call vote to accept the latest Draft of the IWMA JPA- President Legaspi- no, Vice president Wilson- yes, Director McVicar- yes, Director Glowski- no, Director Petersen- yes. Motion carries.

12.) DISCUSSION AND MOTION ON ADDING REIMBURSEMENT OF EMPLOYEE MANDATORY UNIFORM (STEEL BOOTS) TO THE POLICY BOOK- After Board discussion, President Legaspi motions to suspend the rules and vote on this item today. Vice President Wilson seconds. Roll call vote to suspend the rules and vote on this item today- President Legaspi- yes, Vice president Wilson- yes, Director McVicar- yes, Director Glowski- yes, Director Petersen- yes. Motion carries.

Public comment- Randal Turner and Derrick Beyler

Director Petersen motions to add a reimbursement of up to $150.00 once a year for hard toe boots to the policy. Vice President Wilson seconds. Roll call vote to add a reimbursement of up to $150.00 a year for hard toe boots to the policy- President Legaspi- yes, Vice president Wilson- yes, Director McVicar- yes, Director Glowski- yes, Director Petersen- yes. Motion carries.

13.) DISCUSSION AND MOTION ON RESOLUTION 2022-02- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT ELECTING TO HAVE 2022-2023 FISCAL YEAR ROAD MAINTENANCE CHARGES COLLECTED ON THE SAN LUIS OBISPO COUNTY TAX ROLL PURSUANT TO GOVERNMENT CODE 61115 CH2 FINANCE (61100-61126.5)- Tabled. Routine proofreading. Resolution will be passed after adoption of Ordinance.

Public Comment- none.

14.) DISCUSSION AND MOTION ON RESOLUTION 2022-01- A RESOLUTION BY THE BOARD OF DIRECTORS OF THE CALIFORNIA VALLEY COMMUNITY SERVICES DISTRICT FOR THE COLLECTION AND PLACEMENT OF ALL DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL FEES AND CHARGES FOR THE 2022-2023 FISCAL YEAR ONTO THE COUNTY PROPERTY TAX ROLL- Tables. Routine proof reading. Resolution will be passed after adoption of Ordinance.

Public Comment- none.

15.) DISCUSSION AND MOTION ON HAVING A SPRING CLEAN UP DAY FOR CALIFORNIA VALLEY RESIDENTS- Tabled. The GM is to contact both solar plants for donations as well as SLO County code Enforcement and Board Supervisor Debbie Arnold for any funds available. GM is also to get prices for mattresses, tires, appliances, scrap metal, and information about drop offs from Chicago Landfill. Check waste management for services to help with Spring Clean Up.

Public Comment- none.

Adjourned: 11:52 AM

Posted: Wednesday March 2, 2022

Next Board Meeting, Tuesday, April 5, 2022, 10:00 AM

**American with Disabilities Act**

If you need a disability-related modification or accommodation to participate in this meeting, please contact (General Manager) at (805)-475-2211. Requests must be submitted one full business day before the meeting.